

Sample COURSE EVALUATION FORM

Course: _____	Date: _____
Trainer: _____	Venue: _____

Instruction: Use 2B pencil or black ink pen only to mark the chosen response (See right). Example : ● or ✗

Please give your opinion of the effectiveness of this course.

	1 - Poor	2 - Not Good	3 - Satisfactory	4 - Good	5 - Excellent
1. Objective					
a) Did this course reach it's objective?	①	②	③	④	⑤
b) Overall, how was the course?	①	②	③	④	⑤
2. Content					
a) How is the course content?	①	②	③	④	⑤
b) Is the course related to your work?	①	②	③	④	⑤
c) Can this course assist you in your work?	①	②	③	④	⑤
3. Trainer					
a) Knowledge about the course	①	②	③	④	⑤
b) Pace of the training	①	②	③	④	⑤
c) Examples given during the training	①	②	③	④	⑤
d) Sequence presented during the training	①	②	③	④	⑤
e) Explain in enthusiastic tone	①	②	③	④	⑤
f) Encourage trainee to participate	①	②	③	④	⑤
g) Answer appropriately & lead the trainee	①	②	③	④	⑤

What did you learn the most out of this course?

What course would you like to attend in future?

Other comment:

Thank you for your valuable feedback!